

Application to Access Medical Records

Name of patient	
DOB	
Address	
Signature of patient	
Signature of patient in case of child or young person	

How you can get access to your own medical records. The Data Protection Act 1998, which came into force on 1st March 2000, allows you to find out what information about you is held on computer and in certain manual records. This is known as "right of subject access". It applies to your health records.

If you want to see them you should make a written request to the NHS organisations where you are being, or have been, treated or Stalbridge Surgery if you are being treated as a patient by us. You are entitled to receive a copy but should note that a charge will usually be made. We currently charge £10 for a print out of your records from our computer system. These go back to about 1998 in most cases, but depend on where you were registered since then. We charge £50 if you wish to receive photocopies of all your notes held on paper.

You should also be aware that in certain circumstances your right to see some details in your health records may be limited in your own interest or for other reasons.

Regards

Stalbridge Surgery