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~[Today...]

Parent/Guardian of ~[Forename] ~[Surname]
~[Patient Address Block]
~[Post Code]

Dear Parent/Guardian

The Government is forever revising and reviewing the childhood vaccination programme and there has been another new vaccination added to the regime, which is highly recommended for the prevention of potential infection in your child.

I enclose a leaflet regarding this new pneumococcal vaccination for your information. The Government have split the children into groups, one where they will receive the pneumococcal vaccination as a routine immunisation at age 8-13 months and your child will be called for at this time. In addition as you will see from the enclosed leaflet, there is a catch-up regime for those aged 13 months to 24 months.

There is nothing further that you need to do as a parent as the central child health immunisation department will send an appointment for your child for this vaccination.

I would be delighted to discuss this with you at any stage if you have any qualms regarding this vaccination. I would like to reassure you that both I and the other two doctors at the surgery are fully behind this vaccination programme and recommend it to you.

Best wishes.

Yours sincerely

Dr Stephen Clayton